

## **2.4 OFFICERS AND TERMS OF OFFICE**

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### **2.4.1 General**

- (a) A Chair and a Vice Chair shall be elected annually at the first Council meeting following the seating of new Council members (on or after August 11 of each year) by the voting members of the Council present and voting; each such officer shall serve for a period of one year and until a successor is elected.
- (b) Officers may succeed themselves.
- (c) The Council may elect other officers as it deems necessary.

### **2.4.2 Nominations**

The Chair shall appoint a Nominating Committee, who shall make its nominations (at least two for each office) at the beginning of the election process. Following the Committee's nomination, any voting member may nominate additional candidates from the floor. When nominations are closed the election shall be held.

### **2.4.3 Elections**

- (a) The election of Chair will be held first, followed by the election for Vice Chair. If only one candidate accepts the nomination for an office, the Chairman of the Nominating Committee shall cast all votes for that candidate. If there are two or more candidates, the election shall be by a secret ballot with the votes tabulated by two or more Tellers appointed by the Council Chair.
- (b) The Tellers shall use the following rules to determine the winning candidate:
  - (1) To win, a candidate must receive a majority of the votes cast.
  - (2) If no candidate receives a majority of the votes, the Tellers shall declare no election. If there are more than two candidates, the candidate receiving the lowest number of vote shall be dropped from consideration and a vote will be taken for the remaining candidates. This process will continue until a candidate receives a majority of the vote cast.
  - (3) Those preferring not to vote for any candidate shall check "ABSTAIN" on the ballot.
  - (4) The number of ballots cast for an individual shall not be announced. Any Council member who questions the result may review the ballots. The ballots will not identify which Council member cast a particular ballot.

### **2.4.4 Special Elections**

In the event that the Chair cannot fulfill the Chair's obligations for the balance of the Chair's term, a special election will be held at the next scheduled Council meeting to fill the position of Chair. In the event that the Vice Chair cannot fulfill the Vice Chair's obligations for the balance of the Vice Chair's term, a special election will be held at the next scheduled Council meeting to fill the position of Vice Chair. The procedures for nominations and elections set forth above will be followed for special elections.

### **2.4.5 Authority of the Chair**

- (a) The Council Chair shall be the chief executive officer of the Council. Subject only to the authority of the Council, the Chair shall have general charge and supervision over, and responsibility for the business and affairs of the Council. Unless otherwise directed by the Council, the Chair may enter into and execute in the name of the Council, contracts or other instruments in the regular course of business or contract or other instruments not in the regular course of business which are authorized, either generally or specifically, by the Council. The Council Chair shall have the general powers and

duties of management usually vested in the office of the Chair of the Board of a corporation.

(b) The Council Chair shall have the authority to appoint and dissolve committees of Council members, name their officers and membership, and describe their functions, duties, and responsibilities consistent with the Charter of the Council, the Act, and other applicable law.

(c) The Council Chair shall also have the full authority to call meetings as necessary for the conduct of the Council's business.

(d) The Council Chair shall have the authority to authorize reimbursement of travel expenses and/or compensation of any eligible members of the Council, its committees or subpanels except that proper notification, at the direction of the Chair, in the Federal Register of a regular meeting of the Council or one of its committees or subpanels shall constitute authorization for travel expenses and/or compensation to be paid to eligible members.

(e) The Council Chair shall have the authority to authorize, approve, or disapprove all meetings of Council subpanels or committees.

(f) In the event of the absence or inability of the Council Chair to serve or fulfill the Chair's obligations, the Council Vice-Chair shall assume authority and duties of the Chair.